



PRIVACY POLICY

AuDHD Council of Australia Ltd

Effective date: 18 February 2026

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1. Purpose

The AuDHD Council of Australia (the Council) is committed to protecting the privacy of individuals and handling personal information in a transparent, lawful, and responsible manner. This Privacy Policy explains how the Council collects, uses, discloses, stores, and protects personal information in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs).

2. Scope

This policy applies to personal information collected by the Council in the course of its activities, including information relating to:

- Members
- Directors and officers
- Employees, contractors, and volunteers
- Donors and supporters
- Event participants
- Website users and subscribers
- Stakeholders and partners

3. What Is Personal Information

Personal information is information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether true or not and whether recorded in material form or not.

This may include:

- Name and contact details
- Date of birth
- Membership information
- Employment or volunteer information
- Communication records
- Payment or donation details
- Online identifiers such as IP addresses

4. Sensitive Information

Sensitive information includes information about an individual's health, disability, neurodivergence, racial or ethnic origin, or other matters defined under the Privacy Act. The Council only collects sensitive information where it is reasonably necessary and with consent, unless otherwise permitted by law.

5. How We Collect Personal Information

The Council may collect personal information:

- Directly from individuals (for example, via membership forms, event registrations, emails, or surveys)
- Through the Council's website or digital platforms
- From third parties where authorised or permitted by law
- Through publicly available sources where relevant

6. Why We Collect Personal Information

The Council collects personal information for purposes including:

- Managing membership and governance functions
- Delivering programs, events, and communications
- Advocacy, policy development, and engagement
- Fundraising and donor management
- Compliance with legal and regulatory obligations
- Improving services and organisational effectiveness

The Council will not use personal information for purposes unrelated to its functions without consent, unless permitted by law.

7. Disclosure of Personal Information

The Council may disclose personal information to:

- Service providers and contractors who support Council operations, when expressly agreed to by the individual
- Regulators or government bodies where required or authorised by law
- Professional advisers such as auditors, lawyers, or insurers

The Council does not sell personal information.

Where personal information is disclosed to third parties, reasonable steps are taken to ensure appropriate privacy and security protections are in place.

8. Overseas Disclosure

The Council does not routinely disclose personal information overseas. If overseas disclosure is required, the Council will take reasonable steps to ensure compliance with the Australian Privacy Principles.

9. Data Security and Storage

The Council takes reasonable steps to protect personal information from misuse, interference, loss, unauthorised access, modification, or disclosure. Measures include:

- Secure digital storage and access controls
- Limiting access to authorised personnel only
- Secure disposal of information no longer required

Personal information is retained only for as long as necessary to fulfil its purpose or meet legal requirements.

10. Access and Correction

Individuals may request access to, or correction of, their personal information held by the Council by contacting the Council using the details below.

Requests will be responded to within a reasonable timeframe. Access may be refused in limited circumstances permitted by law.

11. Anonymity and Pseudonymity

Where lawful and practicable, individuals may interact with the Council anonymously or using a pseudonym. This may not be possible where identification is required for membership, governance, or legal purposes.

12. Cookies and Website Analytics

The Council's website may use cookies or analytics tools to improve functionality and user experience. These tools do not identify individuals personally unless information is voluntarily provided.

13. Complaints

If an individual believes the Council has breached its privacy obligations, they may lodge a complaint using the contact details below.

The Council will:

- Acknowledge complaints promptly
- Investigate the complaint fairly and confidentially
- Take reasonable steps to resolve the issue

If a complaint is not resolved satisfactorily, individuals may contact the Office of the Australian Information Commissioner (OAIC).

14. Contact Details

Privacy Officer

AuDHD Council of Australia

Email: privacy@audhdcouncil.com.au

Postal Address: 81-83 Campbell Street, Surry Hills, NSW, 2010

15. Policy Review

This Privacy Policy will be reviewed annually or earlier if required by changes in legislation, regulatory guidance, or organisational activities.